

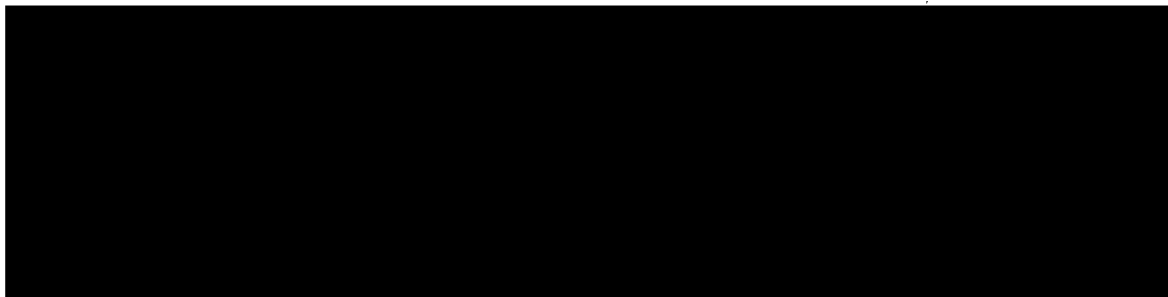
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OFFICE OF SECURITY WEEKLY STAFF MEETING

OS Conference Room

30 August 1973

1. Present were:



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2. Pertinent Items of Interest

a. Agency Co-op Program

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Mr. [REDACTED] introduced Mr. [REDACTED] Co-op Program Coordinator, Office of Personnel, who gave an informative presentation concerning the operation of the Agency Student Co-op Program, including comments as to its advantages to the college, the student, and the employer. The Agency presently has [REDACTED] students in the program scattered through approximately twelve offices. The Agency retention rate for these Co-op students following graduation has averaged about 75% which is considered very good. These students are not usually utilized for TDY assignments, however, two did accompany members of the Audit Staff to overseas stations. The DD/O has indicated they do not want this done in the future.

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b. Acting Director of Security

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Mr. [REDACTED] stated that Mr. Osborn will be returning from leave next Tuesday or Wednesday, and that Mr. [REDACTED] will be leaving on a trip tomorrow. Mr. [REDACTED] will be the Acting Director during the absence of Messrs. Osborn and [REDACTED]

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c. Security Management Advisory Group

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Mr. [REDACTED] stated that the OS Directive regarding the MAG has now been disseminated. Mr. Osborn and Mr. [REDACTED] are interested in this concept and anticipate that it will generate improved communications, foster new ideas, and promote greater awareness of the activities/problems of the Office at all levels.

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d. OTR Self-study Program

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Mr. [REDACTED] reported that he and the Chief, Plans, Programs and Administration Division, recently attended a demonstration of a new Agency Self-study Program sponsored by the Office of Training. This program utilizes Room 1 E 4810 where appropriate audio/video equipment is available for the playback of programmed material. Mr. [REDACTED] viewed two video-taped programs on Management by Objectives and Motivation and were very impressed with the system.

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e. Bomb Threat

Due to the recent incidents involving "letter bombs," the Office is reviewing its procedures for handling bomb threats. The portable x-ray machine was inoperative briefly, but is now functioning satisfactorily.

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[REDACTED] that are handled by Agency couriers are now being x-rayed.

f. Annual OS Report

The CIA Management System: Performance Evaluation Annual Report has been completed by Mr. [REDACTED] thanked all of those who contributed to its preparation.

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g. Space Allocation and Renovations

The CIB move to Room 4 E 13 has been completed. Eight more renovations are scheduled before final relocation of all OS components can be accomplished. Logistics has not given a definite date for completion of the necessary work.

h. FBI Secrecy Agreement

A Liaison Representative of the FBI made available to the SSC a copy of the new Secrecy Agreement the Bureau has been using for its employees. The terms of the agreement are in compliance with the requirements outlined by the USIB Security Committee Working Group on Secrecy Agreements.

i. Statuary for Headquarters Building

A statue of Nathan Hale is to be installed on the Headquarters compound sometime during the period 4 - 19 September. It will probably be located near the auditorium. Headquarters Security Branch personnel will monitor the area to preclude unnecessary disruption of traffic.

j. Award for DD/S&T

Mr. Carl Duckett, DD/S&T, was awarded the Distinguished Intelligence Medal last week. This appears to be in accord with the policy of rendering recognition to deserving employees while they are still actively employed.

k. Acting DCI

Mr. Duckett will be the Acting DCI while Mr. Colby is on leave and General Walters, Acting DCI, is on the West Coast.

l. Support to the Acting DCI

The Security Support Division responded to an early morning request today to provide assistance to General Walters, Acting DCI, in connection with his trip to San Clemente, California.

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m. [REDACTED]

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[REDACTED] has begun a series of lectures based on his Watergate experiences. He has reportedly already lined up some forty appearances and is receiving a fee of \$2,000 for each lecture.

n. Technical Division

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The safe "lockout" [REDACTED] was satisfactorily resolved by [REDACTED]

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[REDACTED] are currently on a liaison trip

[REDACTED] is on the West Coast completing final arrangements with the contractor in regard to the new badge machine.

o. OS Budget

The OS budget request for FY 1975 is due to be sent forward next week. At this time it appears that the Office will have the necessary funds to carry out the planned programs and no substantial cuts are anticipated.

p. DD/M&S

Mr. Brownman and his Associate, Mr. Wattles, will be out of town for an unspecified period of time starting tomorrow. Mr. Blake will be the Acting DD/M&S during their absence.

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